

**ASSINIBOINE WEST WATERSHED DISTRICT
BOARD MEETING
Tuesday, January 17, 2023, at 10:00 a.m.
Miniota Council Chambers**

PRESENT:	
Darcy Oliver - Arrow River (Chairman)	Ryan Canart – General Manager
Jack Lenderbeck – Lake of the Prairies (Vice)	Vickie Laite – Administrator
Todd Brown – Oak River	Jeff Howard – Regional Manager
Mervin Starzyk – Arrow River	Adam Kerkowich – Regional Manager
Dennis Pedersen – Lower Little SK River	Colleen Cuvelier – Regional Manager
Ray Frey– Upper Little SK River	
Glenda Chescu – Shell River	Regrets:
Mike Shenderevich – Provincial Appointee	Charles Bertram – Assiniboine River
Rusty Still – Birdtail Creek	Barry Lowes – Silver Creek
	Madeline Dressler – Provincial Planner

Chairperson Darcy Oliver called the meeting to order at 10:01 am

1. Approval of Agenda

Pedersen - Frey

Resolution#2023-01-01

Motion to adopt the agenda as circulated.

CARRIED

2. Adoption of Minutes

Starzyk – Shenderevich

Resolution #2023-01-02

Motion to adopt the minutes as amended from the December 20, 2022 regular meeting as presented.

CARRIED

3. Approval of Financial Statements

Brown – Chescu

Resolution #2023-01-03

Motion to approve the Financial Report from December 13, 2022 to January 13, 2023;

That revenue in the amount of \$85,433.07 and expenses in the amount of \$367,022.10 including cheques numbering 1953 to 2075, direct deposits numbering DD2699 to DD2730, on-line payments, pre-authorized debits, VISA purchases and transfers are approved for payment.

CARRIED

Still – Shenderevich

Resolution #2023-01-04

Motion to approve the December 2022 Bank Statement and the December 2022 Bank Reconciliation as presented.

CARRIED

4. MAW Report

Concerns from the Board regarding speakers at the MAW Conference were addressed

5. Chairman’s Report

Nothing to report

6. Provincial Report

- Q3 Financial report was due January 15
- Carry-over requests are due February 15
- 2023-24 Interim Budget is due February 28
- Soil Health Workshops will be held in February
- Watershed District 101 Webinars will be held January 23 & 24

7. Regional Reports

The Regional Reports are attached and are considered part of the minutes

8. GM Report

The General Manager's Report is attached and are considered part of the minutes

Lenderbeck – Pedersen

Resolution #2023-01-05

Motion to accept the reports as presented.

CARRIED

9. Board Member Issues/Opportunities

a. Quad Purchase

Chescu – Starzyk

Resolution #2023-01-06

Motion to authorize the purchase of an Argo 570 Quad, with winch and power steering, in the amount of \$10,800.00.

CARRIED

b. SSE Proposal

Frey – Still

Resolution #2023-01-07

Motion to authorize Strategic Systems Engineering to complete phyto-extraction via biomass harvesting analysis within the boundaries of the Upper Oak Watershed and extrapolated across Assiniboine West Watershed District; And that this expense be funded through the Living Labs funding.

CARRIED

c. 2023/24 Municipal Levy

Brown – Shenderevich

Resolution #2023-01-08

Motion to set the 2023/24 Municipal Levy at a rate of 0.000283.

CARRIED

d. Growing Roots Year End Wrap Up

Frey – Chescu

Resolution #2023-01-09

Motion to authorize up to 5 individuals, consisting of PAC members and staff, to attend the Growing Roots Year End Wrap Up, being held on January 26 in Steinbach; And to authorize any individuals, consisting of PAC members and staff, to attend via virtual access.

CARRIED.

Discussion: Lake Winnipeg Basin Fund - \$7,500 for Aquanty Model (\$6,000) and a meeting with 2 First Nations Councils and 2 Municipal Councils (\$1,500)

Frey – Brown

Resolution #2023-01-10

Motion to proceed with Aquanty Model development and the organization of a meeting with First Nations and Municipal Councils with funding from the Lake Winnipeg Basin Fund.

CARRIED.

10. In Camera

No In Camera items to discuss

11. Unfinished Business

a. Subdistrict Meetings – The majority of subdistrict appointments from our Municipal Partners have been received. Subdistrict meetings will take place during the next couple of weeks.

b. 2023 Salary Update – Inflationary bonus is being paid through 3 payments, instead of 1. These payments will be paid on the employee’s regular paycheques on January 13, June 2, and December 1

12. Correspondence

a. Prairie View Municipality – Office Rental will increase 2% each year for the next 3 years, \$683.40 for 2023; \$697.07 for 2024; \$711.01 for 2025; the Shed Rental will remain the same at \$125.00 per month

b. Copier Proposal

Lenderbeck – Starzyk

Resolution #2023-01-11

Motion to accept the Printer Proposal from Office Innovations Inc., for a term of 60 months, and a monthly lease amount of \$166.69, for each of the offices located in Inglis and Oak River.

CARRIED.

13. Adjournment

Frey – Still

Resolution #2023-01-12

Motion to adjourn the meeting to meet again on Tuesday, January 17th at 10:00 am, or at the call of the Chair.

CARRIED

CHAIRPERSON

ADMINISTRATOR

**NEXT BOARD MEETING
TUESDAY, FEBRUARY 21, 2023
@ 10:00 a.m.**