

**ASSINIBOINE WEST WATERSHED DISTRICT
BOARD MEETING
Tuesday, October 18, 2022, at 10:00 a.m.
In person and ZOOM**

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| PRESENT: | |
| Darcy Oliver - Arrow River (Chairman) | Ryan Canart – General Manager |
| Jack Lenderbeck – Lake of the Prairies (Vice) - ZOOM | Vickie Laite – Administrator - ZOOM |
| Todd Brown – Oak River | Jeff Howard – Regional Manager- ZOOM |
| Mervin Starzyk – Arrow River - ZOOM | Adam Kerkowich – Regional Manager |
| Charles Bertram – Assiniboine River | Colleen Cuvelier – Regional Manager |
| Dennis Pedersen – Lower Little SK River - ZOOM | Madeline Dressler – Provincial Planner - ZOOM |
| Ray Frey– Upper Little SK River - ZOOM | |
| Barry Lowes – Silver Creek | |
| Glenda Chescu – Shell River - ZOOM | Regrets: |
| Mike Shenderevich – Provincial Appointee – ZOOM | Rusty Still – Birdtail Creek |
| | |

Chairperson Darcy Oliver called the meeting to order at 10:00 am.

1. Approval of Agenda

Frey/Shenderevich

Resolution #2022-10-01

Motion to adopt the agenda.

CARRIED

2. Adoption of Minutes

Starzyk/Lenderbeck

Resolution #2022-10-02

Motion to adopt the minutes from the September 14, 2022 regular meeting as presented.

CARRIED

3. Approval of Financial Statements

Brown/Pedersen

Resolution #2022-10-03

Motion to approve the Financial Report from September 14 to October 12, 2022;

That revenue in the amount of \$480,083.25 and expenses in the amount of \$498,804.61 including cheques numbering 1709 to 1765, direct deposits numbering DD2634 to DD2655, on-line payments, pre-authorized debits, VISA purchases and transfers are approved for payment.

CARRIED

Brown/Pedersen

Resolution #2022-10-04

Motion to approve the September 2022 Bank Statement and the September 2022 Bank Reconciliation as presented.

CARRIED

Lowes/Pedersen

Resolution #2022-10-05

Motion to transfer funding received from ALUS Canada in the amount of \$207,221.50 from the General Operating Account to the ALUS 2022-2023 Account.

CARRIED

Frey/Brown

Resolution #2022-10-06

Motion to transfer funding received from Environment and Climate Change Canada – Lake Winnipeg Basin Program in the amount of \$27,000.00, for ALUS program support, from the General Operating Account to the ALUS 2022-2023 Account.

CARRIED

4. MAW Report
Nothing to report

5. Chairman's Report
Nothing to report

6. Provincial Report
Madeline reported on updates to the Watershed Program Policies and sessions at the MAW Conference that would be available for Board Members and Staff.

7. Regional Reports
Inglis – Small dams, Carthy projects, and the Inglis School outdoor classroom have all been completed; Still working on SWIP Acres, Ag Action reporting, and Conservation Corridor Signs (currently 80% complete).

Oak River – Attended ALUS Jamboree, information was supplied regarding a communications update; carbon and ecological offsets, and a new program is being put together to bring in funding from local businesses.

Miniota – Small Dams are in progress and should be completed soon. Holly is looking after the Shelterbelt and PWCP Programs. There are still 6 wells that need sealed. The Riparian Forrest building pad has been poured.

8. GM Report
Attended a PWCP Tour on October 14. There are a few Erosion Control Projects that have been brought to our attention, one at Rapid City Golf Course and the other in the Little Saskatchewan River Valley on the Bedone property. Have applied for a Natural Infrastructure Grant.

Bertram/Lowes

Resolution #2022-10-07

Motion to accept the reports as presented.

CARRIED

9. Survey Policy

Bertram/Starzyk

Resolution #2022-10-08

Motion to increase the survey rates in the Survey Policy to \$350/day for Members, \$450/day for Partners, and \$35/hour for staff time.

CARRIED

10. Board Member Issues/Opportunities

- a. PWCP Program – Discussed maximum amounts for different areas? of the program, as well as the frustrations of the delivery. The Board has tabled this discussion.

- b. Surplus Levies

Bertram/Lenderbeck

Resolution #2022-10-09

Motion to transfer excess levies collected in the 2020/21 and 2021/22 fiscal years from the Board Surplus to the Surplus Shell River Account in the amount of \$12,965.16, the Surplus LSR Account in the amount of \$23,072.23, the Surplus Arrow River Account in the amount of \$37,179.65, and the Surplus Assiniboine Birdtail Account in the amount of \$23,943.33.

CARRIED

- c. Staff coming off probation

A recent hire has completed the 6 month probationary period.

- d. Pay dates – We are moving to a one-week delay payroll to allow payroll to be completed after the weeks worked have been completed.

- e. Audit tender process

Our 3 years are up for the tender agreement between SENSUS and Assiniboine West Watershed District, we will be requesting tenders for the 2022/23 Fiscal Year.

- f. Strategic planning

The Board will look at completing this over the winter months.

- g. AWWD Advertising

There is GROW funding for advertising that staff would like to expend, a listing of advertising and costs involved will be prepared and sent to the Board for their information.

11. In Camera

Bertram/Frey

Resolution #2022-10-10

Motion to go in camera at 12:17

CARRIED

Lowes/Starzyk

Resolution #2022-10-11

Motion to exit the in camera session at 12:33 and resume normal meeting.

CARRIED

Discussion: Staff

Frey/Shenderevich

Resolution #2022-10-12

Motion to increase the Miniota Technician's wage to be equivalent to the Oak River Technician's.

CARRIED

Chescu/Bertram

Resolution #2022-10-13

Motion to add Lesli Burke to the Assiniboine West Watershed District's cell phone plan.

CARRIED

12. Unfinished Business

a. Recognition of e-resolution #2022-03

Starzyk/Frey

E-resolution #2022-03

Whereas Watershed District are required to become incorporated under the Provincial Watershed Act, therefore in order to obtain a cost to do so, Office Staff be authorized to seek legal advice and possible costs to incorporate.

CARRIED

b. MAW Conference Attendance – Board Members and the Sub-District Chair and one other Sub-District Member will be allowed to attend.

13. Correspondence

14. Adjournment

Shenderevich/Brown

Resolution #2022-10-14

Motion to adjourn and to meet again on Tuesday, November 15, 2022 at 10:00 am, or at the call of the Chair.

CARRIED

Chairperson

Administrator