

**ASSINIBOINE WEST WATERSHED DISTRICT (AWWD)  
BOARD MEETING MINUTES  
September 15, 2020 – @ 10:00 am  
Miniota Board Room**

<b>PRESENT:</b>	
<b>Darcy Oliver - Arrow River (Chairman)</b>	<b>Lesli Burke – Administrator</b>
<b>Jack Lenderbeck – Lake of the Prairies (Vice)</b>	
<b>Todd Brown – Oak River</b>	<b>Dennis Pedersen – Lower Little SK River</b>
<b>Mervin Starzyk – Arrow River</b>	<b>Ray Frey– Vice Upper Little SK River</b>
<b>Ryan Canart – General Manager</b>	<b>Charles Bertram – Assiniboine River</b>
<b>Adam Kerkowich – Regional Manager</b>	<b>Rusty Still – Birdtail Creek</b>
<b>Colleen Cuvelier – Regional Manager</b>	
<b>Dale Timmerman – Provincial Planner</b>	
<b>Chris Reynolds – Provincial Planner</b>	Guests (10-30-11:00) Andrea McLean and April Kiers-North
<b>REGRETS:</b>	
<b>Mike Shenderevich – Prov. Appointee</b>	<b>Jeff Howard – Regional Manager</b>
<b>Barry Lowes – Silver Creek</b>	
<b>Glenda Chescu – Shell River</b>	

Chairperson Darcy Oliver called the meeting to order at 10:06 a.m.

1. Approval of Agenda

**FREY/BERTRAM**

**CARRIED**

**Resolution #2020-11-01**

**Motion to Adopt Agenda**

2. Adoption of Minutes

**STARZYK/LENDERBECK**

**CARRIED**

**Resolution #2020-11-02**

**Motion to adopt minutes of the regular Board Meeting August 18 as distributed.**

3. Financial Statements

**BROWN/STILL**

**CARRIED**

**Resolution #2020-11-03**

**Motion that the September financial reports including the August bank statement be accepted as circulated. That the payables in the amount of \$ 83,778.63 including on-line payments, pre-authorized debits, and cheques numbered 315-386 are approved for payment.**

Lesli advised the group that any movement between bank accounts needs to be supported by a board motion, therefore:

**BERTRAM/FREY**

**CARRIED**

**Resolution #2020-11-04**

**Motion to approve the transfer of \$82,874.86 from Chequing on August 21, 2020 and back to chequing on August 31, 2020.**

4. Budget/Audit

**STILL /STARZYK**

**CARRIED**

**Resolution #2020-11-05**

**Motion to support 2020-2021 Final Budget and submit to the Province.**

**FREY/BERTRAM**

**CARRIED**

**Resolution #2020-11-06**

**Motion to hire Sensus to enter the adjusting journal entries once the audit has been completed.**

5. 10:30 At this time Andrea McLean and April Kiers North joined via Zoom and explained the draft Watershed District Expansion proposal that will be circulated to the municipal partners as a result of Whitehead and Elton joining the district. They answered questions regarding levies and future board representation.

6. MAW Rep Report – Ray reported the AGM will occur this year by phone and video conference. AWWD is allowed have three board members awarded with voting privileges. This will be tabled until October meeting.

Other topics included culvert inventory protocol, upcoming intake dates for GROW, problems with existing LIDAR images being overlapped and incorrect. He reported that the Provincial appointees are still waiting for the Province to acknowledge their positions. Ray also shared that Durdana Islam has been terminated from Living Laboratories project coordinator.

7. Chairman’s Report – has been working with Ryan on the budget changes due to the extra funding received.

8. Provincial Report - Dale introduced Chris Reynolds to the group. Chris will be taking over AWWD as the Provincial Watershed Planner. Dale reports Province is still working on GROW Contracts. They have gone to Legal and hopefully will be ready for use in about 3 weeks.

9. GM report -

a. Clarke/Lewis/Schwindt – sub-divisions reviewed

b. Oak Hammock Marsh request

**FREY/LENDERBECK**

**CARRIED**

**Resolution #2020-11-07**

**Motion to sponsor the Wetland Ecovan up to \$2700.00, with the request that they spread the presentations throughout our District.**

c. Pipeline plow pasture pipe

**BERTRAM/BROWN**

**Resolution #2020-11-08**

**CARRIED**

**Motion to purchase pipeline plow pasture pipe using surplus account funds, and to have Ryan make an order.**

10. ALUS/GROW/PACS Update – Colleen provided the minutes from the PAC meetings and a spreadsheet of the projects that currently need to be approved by the board. These will be circulated to the Board.

**PEDERSEN/STILL**

**CARRIED**

**Resolution #2020-11-09**

**Motion to approve reports as presented.**

11. Board Member Issues/Opportunities – Ray shared that he and Adam have applied for a grant to assist in the monitoring of the oxygen readings of aerated lakes in the Watershed area. The program will run over three years with the purchase of dissolved oxygen equipment.

12. Unfinished Business/Housekeeping - Lesli asked that the board revisit the insurance certificates and stream line them into one, as opposed to three. She will share these with the Board so we can address this in October.

13. Correspondence – The letter from Oak Hammock Marsh was included with the meeting package.

**14. Adjournment**

**STARZYK/PEDERSEN**

**CARRIED**

**Resolution #2020—11-10**

**Motion to adjourn to meet again on Tuesday, October 20, 2020 at 10:00 a.m.**

**Location to be determined.**

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Chairperson

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Administrator