

**ASSINIBOINE WEST WATERSHED DISTRICT
BOARD MEETING
Tuesday, April 18, 2023, at 10:00 a.m.
In person and ZOOM**

PRESENT:	
Darcy Oliver - Arrow River	Ryan Canart – General Manager
Jack Lenderbeck – Lake of the Prairies	Vickie Laite – Administrator
Johnny Michasiw – Oak River	Jeff Howard – Regional Manager
Mervin Starzyk – Arrow River	
Charles Bertram – Assiniboine River	
Dennis Pedersen – Lower Little SK River	
Don Huisman – Upper Little SK River	
Glenda Chescu – Shell River	Regrets:
Rusty Still – Birdtail Creek	Matt Terleski – Silver Creek
Mike Shenderevich – Provincial Appointee	Madeline Dressler – Provincial Planner
	Adam Kerkowich – Regional Manager

Chairperson Darcy Oliver called the meeting to order at 10:00 am

1. Approval of Agenda

Huisman – Bertram

Resolution #2023-04-01

Motion to adopt the agenda as circulated.

CARRIED

2. Adoption of Minutes

Starzyk – Michasiw

Resolution #2023-04-02

Motion to adopt the minutes from the March 21, 2023, regular meeting, as presented.

CARRIED

3. Approval of Financial Statements

Lenderbeck – Still

Resolution #2023-04-03

Motion to approve the Financial Report from March 17 to April 13, 2023;

That revenue and transfers in the amount of \$277,111.51 and expenses in the amount of \$350,118.51 including cheques numbering 2183 to 2220, direct deposits numbering DD2775 to DD2797, on-line payments, pre-authorized debits, VISA purchases and transfers are approved for payment.

CARRIED

Chescu – Shenderevich

Resolution #2023-04-04

Motion to approve the March 2023 Bank Statement and the March 2023 Bank Reconciliation as presented.

CARRIED

a. Transfers

Bertram – Still

Resolution #2023-04-05

Motion to transfer funds from the ALUS 2022 23 Account to the General Operating Account in the amount of \$138,930.68, for funding used in the 2022/23 Fiscal Year.

CARRIED

Bertram – Lenderbeck

Resolution #2023-04-06

Motion to transfer funds from the ALUS 2022-2023 Account to the ALUS 2023-2024 Account, in the amount of \$33,672.63, for projects, wages, and farmer liaison in the 2023-2024 Fiscal Year.

CARRIED

4. MAW Report

- Mike reported that they had a meeting, Ryan had provided concerns for Mike to bring forth at the meeting, they went into camera to discuss the situation. We need more involvement from the districts so that the PWCP Program can be delivered more efficiently.
- Meeting in North Dakota, paid for by MAW, Mike will be attending.
- Each district will be paying \$2,500 towards GROW Advertising.

5. Chairman's Report

- Shell River IWMP – Survey is being distributed; Glenda had it published in the papers; the committee is encountering an issue with not a lot of public interest
- ALUS is testing a new spreadsheet – Elisha has requested to be a part of the few testing it
- There was an HR Meeting in Oak River
- A Policy Meeting took place last week, once policies have been updated it will be brought to the board

6. Provincial Report

- Madeline provided an update - new municipalities have joined watershed districts, expanding the area covered.
- GROW Updates – program content updates
- Financial reporting deadlines for final reports and audits
- Remuneration rate updates

7. Regional Reports

Are attached and form a part of these minutes

8. GM Report

Is attached and form a part of these minutes

Starzyk – Huisman

Resolution #2023-04-07

Motion to accept the reports as presented.

CARRIED

9. Board Member Issues/Opportunities

a. Clear Lake Stakeholders – Aquatic Invasive Species

DNA of Zebra Muscles were found in Clear Lake. The water flows from Clear Lake to Little Saskatchewan and then eventually into Assiniboine River. The Clear Lake Stakeholders are wondering about how restrictive they should be about the boats on clear lake. Don Huisman has been to 3 meetings so far, on behalf of Assiniboine West Board. Don reported that Clear Lake has a decontamination site and had 6,000 go through last year, and still had the DNA get into the lake, it was found in the boat launch.

Pedersen – Shenderevich

Resolution #2023-04-08

Motion to appoint Don Huisman to the Clear Lake Stakeholders Committee.

CARRIED

b. Hank Venema, Strategic Community Consulting – Project Update

10:35 am Hank & Jeetpal of Strategic Community Consulting attended the meeting virtually to give an update on the Natural Infrastructure remote sensing work being completed for the Upper Oak River Watershed. Biomass, water storage and phosphorus loading projections are available for flowpaths across the district. This will provide the district with a means of seeking water retention and nutrient reduction project sites, helps prioritize the areas and save time on dispatching survey crews. Hank & Jeetpal left meeting at 11:08 am

c. Shaun Greer, DUCS – Proven Lake

Shaun Greer joined the meeting via ZOOM at 11:09 am

Proven Lake – northwest of Erickson Hwy 45 & 10

DUCS will be installing a water control structure and would like to hire a local landowner to operate the screwgate; DUCS would like to partner with our Watershed, with the Watershed providing up to \$500/year for 30 years to assist with funding the local operator. The project will cost \$400,000, the Board would just be asked to help with the operator.

Shaun also discussed the Pope Wetland Project – Located in federal crown lands. There is a concrete/rock spillway, and concrete structure in the middle of the lake, with pipe, causing a safety liability. The cost associated with the repairs and changes required is \$700,000 initially and \$50,000 annually for 5 years. They are suggesting a weir system. This area includes 40 acres of wetland at Pope. They will start early July be complete early August.

Ryan wondered if it would be possible for DUCS to transfer ownership to the RM of Hamiota. Shaun reported that a legal entity would be able to do this – take on legal and financial responsibility of the land. They would have to start a new agreement with CWS, DUCS currently has that agreement, but someone else could take over that agreement. Landowners were concerned about the changes in flood possibilities in the future. Looking at additional information into the model to supply accurate information

Shaun left the meeting at 11:36 am.

Pedersen – Huisman

Resolution #2023-04-09

Motion to provide up to \$500 annually for a term of 30 years, to pay for a local landowner to operate the screw gate at Proven Lake.

DEFEATED

10. In Camera

Bertram – Michasiw

Resolution #2023-04-10

Motion to go in camera at 12:45 pm.

CARRIED

Ryan Canart left the in camera at 2:00 pm

Starzyk – Lenderbeck

Resolution #2023-04-11

Motion to exit the in-camera session at 2:12 pm and resume regular meeting.

CARRIED

Discussion:

Staffing

Pedersen – Michasiw

Resolution #2023-04-15

Motion to hire employees as recommended by the HR Committee.

CARRIED

Huisman – Bertram

Resolution #2023-04- 12

Motion to make payments of liabilities in the amount of to EMP003 for severance, and vacation pay as per audit calculations.

CARRIED

Starzyk – Lenderbeck

Resolution #2023-04- 13

Motion to pay out EMP002 accumulated bank time.

CARRIED

Lenderbeck – Still

Resolution #2023-04- 14

Motion terminate EMP005, without cause.

CARRIED

Chescu – Huisman

2023-04-16

Motion to advertise Regional Manager and Program Coordinator positions.

CARRIED

11. Unfinished Business

a. AMM Abuse Policy

Huisman – Shenderevich

Resolution #2023-04- 17

Motion to accept the Abuse and Molestation Policy received from Western Financial Group Insurance.

CARRIED

12. Correspondence

a. DUCS – Intent to File Caveat

b. MHHC – Intent to File Caveat

c. CRA Penalty Relief

The Administrator reported that the Request for Penalty Relief filed with CRA in July 2022 was granted.

13. Adjournment

Pedersen – Michasiw

Resolution #2023-04-18

Motion to adjourn the meeting to meet again on Tuesday, May 16th, 2023 at 10:00 am, or at the call of the Chair.

CARRIED

CHAIRPERSON

ADMINISTRATOR