

**ASSINIBOINE WEST WATERSHED DISTRICT
BOARD MEETING
TUESDAY, DECEMBER 19, 2023, at 9:30 a.m.
In person and ZOOM**

PRESENT:	
Darcy Oliver - Arrow River	Ryan Canart – General Manager
Jack Lenderbeck – Lake of the Prairies	Vickie Laite – Administrator
Johnny Michasiw – Oak River	Jeff Howard – Regional Manager
Mervin Starzyk – Arrow River	Adam Kerkowich – Regional Manager
Charles Bertram – Assiniboine River	
Dennis Pedersen – Lower Little SK River	
Don Huisman – Upper Little SK River	
Glenda Chescu – Shell River	Regrets:
Rusty Still – Birdtail Creek	Bobby Bennett – Provincial Planner
Matt Terleski – Silver Creek	
Mike Shenderevich – Provincial Appointee	

Chairperson Darcy Oliver called the meeting to order at 9:30 am

1. Approval of Agenda

Huisman – Pedersen

Resolution#2023-12-01

Resolved that the Board approve the agenda as circulated.

CARRIED

2. Adoption of Minutes

Starzyk – Lenderbeck

Resolution #2023-12-02

Resolved that the Board approve the minutes from the November 21, 2023 regular meeting, as presented.

CARRIED

3. Debra Kain attended the meeting via ZOOM from 9:35 am to 10:20 am to discuss her recommendations for Assiniboine West Watershed District.

4. Approval of Financial Statements

a. Financial Reports

Bertram – Shenderevich

Resolution #2023-12-03

Resolved that the Board approve the Financial Report from November 15 to December 14, 2023; That revenue, interest and transfers in the amount of \$186,239.05 and expenses in the amount of \$776,628.53 including cheques numbering 2542 to 2798, direct deposits numbering DD2979 to DD3005 and VP26 to VP34, on-line payments, pre-authorized debits, VISA purchases and transfers are approved for payment.

CARRIED

Still – Lenderbeck

Resolution #2023-12-04

Resolved that the Board approve the November Bank Statement & November Bank Reconciliation, as presented.

CARRIED

b. Transfers

Starzyk – Terleski

Resolution#2023-12-05

Motion to transfer funds from the following bank accounts:

- ALUS 2015-16 in the amount of \$19,619.27;
- ALUS 2016-17 in the amount of \$4,875.00;
- ALUS 2017-18 in the amount of \$3,265.50;
- ALUS 2018-19 in the amount of \$1,379.00;
- ALUS 2019-20 in the amount of \$6,778.96;
- ALUS 2020-21 in the amount of \$11,684.50;
- ALUS 2021-22 in the amount of \$10,245.42;
- ALUS 2022-23 in the amount of \$68,035.00;
- ALUS 2023-24 in the amount of \$129,682.71;

To the General Operating bank account, to cover ALUS Annual Payments.

CARRIED

Pedersen – Huisman

Resolution#2023-12-06

Motion to transfer funds from the following bank accounts:

GROW Operating in the amount of \$99,043.44 for GROW Establishment Payments;
GROW Annual Payments in the amount of \$150,347.80 for GROW Annual Payments;
And GROW Annual Payments in the amount of \$12,574.50 for DUCS Annual Payment match;

To the General Operating bank account to cover GROW Payments.

CARRIED

Still – Terleski

Resolution#2023-12-07

Motion to transfer funds from the General Operating bank account, in the amount of 190,939.82, to the GROW Annual Payments bank account for the DUCS Annual Payment match funds.

CARRIED

5. MAW Report – Mike Shenderevich
6. Chairman’s Report – Darcy Oliver
7. Provincial Report – Bobby Bennett

8. Regional Reports
Inglis – Adam Kerkowich
Miniota – Jeff Howard

9. GM Report – Ryan Canart

Chescu – Michasiw

Resolution #2023-12-08

Resolved that the Board accept the reports as presented.

CARRIED

10. Board Member Issues/Opportunities

a. PAC Resolution - SWIP Projects

Charles Bertram declared a conflict of interest and left the meeting at 11:24 am.

Lenderbeck – Still

Resolution #2023-12-09

Resolved that the Board approve the SWIP Projects as approved by the PAC on November 30, 2023.

CARRIED

Charles Bertram returned to the meeting at 11:26 am.

b. Water Retention Project

The Board discussed a project located in the Rural Municipality of Ellice-Archie.

c. Tractor

The General Manager discussed a tractor on GS Surplus.

Starzyk – Michasiw

Resolutions #2023-12-10

Resolved that the Board purchase a tractor from GS Surplus;

The Board will review the use and quality of the tractor after the season is complete.

CARRIED

d. Don reported on the Clear Lake Stakeholders meetings.

11. In Camera

Lenderbeck – Pedersen

Resolution #2023-12-11

Resolved that the Board go in camera at 11:45 am.

CARRIED

Starzyk – Michasiw

Resolution #2023-12-12

Resolved that the Board exit the in camera session at 12:08 pm and break for lunch.

CARRIED

Pedersen – Huisman

Resolution #2023-12-11

Resolved that the Board go in camera at 12:46 pm.

CARRIED

Terleski – Lenderbeck

Resolution #2023-12-13

Resolved that the Board exit the in camera session at 1:52 pm and resume the regular meeting.

CARRIED

Discussion:

Wage Review and Organizational Chart

Terleski – Huisman

Resolution #2023-12-14

RESOLVED that the Board accept Debra Kain's wage recommendations.

CARRIED

12. Unfinished Business

a. Hybrid Work Policy

Starzyk – Shenderevich

Resolution #2023-12-15

RESOLVED that the Board accept the Hybrid Work Policy as presented.

CARRIED

13. Adjournment

Bertram – Starzyk

Resolution #2023-12-16

Resolved that the Board adjourn the meeting to meet again on Tuesday, February 20th, 2023, at 10:00 am, or at the call of the Chair.

CARRIED

CHAIRPERSON

ADMINISTRATOR