**ASSINIBOINE WEST WATERSHED DISTRICT**
**BOARD MEETING**
**Tuesday, February 21, 2023, at 10:00 a.m.**
**In person and ZOOM**

| **PRESENT:** | |
|---|---|
| **Darcy Oliver - Arrow River** | **Ryan Canart – General Manager** |
| **Jack Lenderbeck – Lake of the Prairies** | **Vickie Laite – Administrator** |
| **Johnny Michasiw – Oak River** | **Jeff Howard – Regional Manager** |
| **Mervin Starzyk – Arrow River** | **Adam Kerkowich – Regional Manager** |
| **Charles Bertram – Assiniboine River** | **Colleen Cuvelier – Regional Manager** |
| **Dennis Pedersen – Lower Little SK River** | **Madeline Dressler – Provincial Planner** |
| **Don Huisman – Upper Little SK River** | |
| **Matt Terleski – Silver Creek** | |
| **Glenda Chescu – Shell River** | **Regrets:** |
| **Mike Shenderevich – Provincial Appointee** | **Rusty Still – Birdtail Creek** |
| | |

Chairperson Darcy Oliver called the meeting to order at 10:04 am

1. Approval of Agenda

**Starzyk – Lenderbeck**
Resolution#2023-02-01
Motion to adopt the agenda as circulated.

CARRIED

2. Elections – General Manager Ryan Canart conducted elections
Called for nominations of Board Chair

**Michasiw – Shenderevich**
Resolution#2023-02-02
Motion to nominate Darcy Oliver as Board Chair.

CARRIED

**Starzyk – Lenderbeck**
Resolution#2023-02-03
Motion that nominations cease.

CARRIED

Darcy Oliver, declared Board Chairman by acclamation.

Called for nominations of Board Vice-Chair

**Bertram – Pedersen**
Resolution#2023-02-04
Motion to nominate Jack Lenderbeck as Board Vice-Chair.

CARRIED

**Chescu – Starzyk**
Resolution#2023-02-05
Motion that nominations cease.

CARRIED

Jack Lenderbeck, declared Board Vice-Chairman by acclamation.

Finance, Policy, Equipment, Human Resources Committees and MAW Board Appointments.

**Lenderbeck – Chescu**

Resolution#2023-02-06

Motion that Committees will be as follows:

Finance: Rusty Still, Glenda Chescu, and Mervin Starzyk

Policy: Charles Bertram, Johnny Michasiw, and Don Huisman

Equipment: Dennis Pedersen, Mervin Starzyk, and Mike Shenderevich

Human Resources: Matt Terleski, Dennis Pedersen, and Mike Shenderevich

Manitoba Association of Watersheds Board: Mike Shederevich

CARRIED

3. Adoption of Minutes

**Pedersen – Lenderbeck**

Resolution #2023-02-07

Motion to adopt the minutes as amended from the January 17th regular meeting as presented.

CARRIED

4. Approval of Financial Statements

**Starzyk – Shederevich**

Resolution #2023-02-08

Motion to approve the Financial Report from January 14 to February 14, 2023;

That revenue in the amount of $68,184.16 and expenses in the amount of $199,775.18 including cheques numbering 2076 to 2120, direct deposits numbering DD2731 to DD2752, on-line payments, pre-authorized debits, VISA purchases and transfers are approved for payment.

CARRIED

**Pedersen – Chescu**

Resolution #2023-02-09

Motion to approve the January 2023 Bank Statement and the January 2023 Bank Reconciliation as presented.

CARRIED

**Lenderbeck – Bertram**

Resolution #2023-02-10

Motion to transfer funds from the ALUS 2022 23 Account to the General Operating Account, to cover the establishment and annual payments for the 2022 23 fiscal year, in the amount of $145,523.58.

CARRIED

**Pedersen – Lenderbeck**

Resolution #2023-02-11

Motion to transfer excess levies collected in the 2022/23 fiscal years from the General Operating Account to the Board Surplus in the amount of $22,534.50, the Surplus Shell River Account in the amount of $6346.48, the Surplus LSR Account in the amount of $13,800.20, the Surplus Arrow Oak Account in the amount of $20,173.42, and the Surplus Assiniboine Birdtail Account in the amount of $12,260.40.

CARRIED

**Starzyk – Chescu**
Resolution #2023-02-12
Motion to transfer funds from the GROW Operating Account to the ALUS 2022 23 Account, in the amount of $21,548.78, for funds from MHHC Trust for ALUS Program Support.

CARRIED

**Lenderbeck - Senderevich**
Resolution #2023-02-13
Motion to transfer funds from the GROW Operating Account to the General Operating Account, to cover the establishment payments for the 2022 23 fiscal year, in the amount of $207,367.87;
And to transfer funds from the GROW Annual Payments Account to the General Operating Account, to cover annual payments for the 2022 23 fiscal year, in the amount of $59,814.10.

CARRIED

**Bertram – Starzyk**
Resolution #2023-02-14
Motion to approve the 2023/24 Interim Budget, as presented.

CARRIED

5. MAW Report
Mike reported that the MAW Board has been working on policy.

6. Chairman's Report
Darcy reported that he has attended the Growing Roots Year End Wrap Up in Steinbach; the PAC Meeting in Kenton; Subdistrict Meeting in Hamiota; ALUS Meetings – virtual; and the Lenore Grazing Club Meeting – virtual. The Grazing Club has a seed drill that they rent out, but only within the boundaries of the old RM of Woodworth.

7. Provincial Report
Watershed Planning and Programs is now under the department of Environment and Climate, the Minister is now Kevin Klein; GROW has removed the carbon credit clause from their agreement, an additional clause has also been included for landowner disclosure of other sources of funding; Interim Budgets are due February 28; policy needs to be developed for a Respectful Workplace; There will be a Soil Health Workshop on March 3; Watershed Planning and Programs is covering the course registration for GIS Training in February and March; There will be a Watershed 101 Webinar in March.

8. Regional Reports
Attached and form part of the minutes

9. GM Report
Attached and form part of the minutes

**Michasiw – Lenderbeck**
Resolution #2023-02-15
Motion to increase the rental amount of the John Deere Seeder to $20.00 per acre for the first 20 acres, and $10.00 per acre for each additional acre after 20 acres.

CARRIED

**Bertram – Huisman**
Resolution #2023-02-16
Motion to purchase pollinator seed packets for distribution and planting in the Living Labs Watershed and Assiniboine West Watershed District, in the amount of $1,750.00 plus applicable taxes and postage.
CARRIED

**Pedersen – Starzyk**
Resolution #2023-02-17
Motion to purchase buck seed including salinity seed blends and a legume blend, for the 2023/24 season, in the amount of $1,800.00.
CARRIED

**Michasiw – Shenderevich**
Resolution #2023-02-18
Motion to purchase a new projector in the amount of $1,000.00.
CARRIED

**Bertram – Lenderbeck**
Resolution #2023-02-19
Motion to accept the reports as presented.
CARRIED

10. Board Member Issues/Opportunities
a. Approve PAC Recommendations
**Huisman – Pedersen**
Resolution #2023-02-20
Motion to approve the PAC recommendations, of landowner proposals totalling $292,376.21, as discussed at their January 30, 2023 PAC Meeting,
CARRIED

**Bertram – Pedersen**
Resolution #2023-02-21
Motion to approve the PAC recommendations, that the East and West PACs be amalgamated with members to consist of the list provided and read by General Manager Ryan Canart at the January 30, 2023 PAC Meeting.
CARRIED

Don reported that Zebra Mussel DNA was found in Clear Lake.

Ryan reported that there is a Continuum Carbon Workshop being held in Roblin on March 3, 2023. Adam and Jack will attend.

11. In Camera
No in camera items to discuss.

12. Unfinished Business
No unfinished business to discuss

13. Correspondence

a. Western Financial Group Insurance Solutions - Abuse and Molestation Policy – TABLED

b. Ray Frey – Resignation of Board Position

14. Adjournment

**Starzyk – Michasiw**

Resolution #2023-02-22

Motion to adjourn the meeting to meet again on Tuesday, March 21st at 10:00 am, or at the call of the Chair.

CARRIED

CHAIRPERSON ADMINISTRATOR

**NEXT MEETING**
**TUESDAY, MARCH 21, 2023**
**10:00 am**

# Oak River Report
February 21, 2023

Past meetings/presentations

- January 25, 2023 – staff meeting to review projects presented to PAC
- January 26, 2023 – ALUS Growing Roots meeting @ Steinbach
- January 26, 2023 – ALUS database Integrity exercise Part 1 Q & A
- January 30, 2023 – PAC meeting @ Kenton
- February 2, 2023 – GROW database meeting – virtual
- February 2, 2023 – ALUS National Conference – virtual
- February 8, 2023 – GROW Coordinator meeting – virtual
- February 9, 2023 – ALUS National Conference – virtual
- February 9, 2023 – Upper Little Saskatchewan River sub-district meeting @ Erickson
- February 13, 2023 – ALUS database meeting – virtual
- February 13, 2023 – ALUS Growing Roots meeting – virtual
- February 14, 2023 – met with Leanne Tibbatts re: vision and mission – virtual
- February 15, 2023 – Lower Little Saskatchewan River sub-district meeting @ Rapid City
- February 16, 2023 – ALUS National Conference – virtual
- February 17, 2023 – PWCP coordinator meeting - virtual

Upcoming meetings/presentations

- February 23, 2023 – ALUS Prairie Hub meeting – virtual
- February 23, 2023 – PWCP meeting – virtual
- March 8, 2023 – GROW Coordinator meeting – virtual
- TBD - PAC meeting

Survey / GIS Activity

- Prepared acre count map for a landowner

Well Water Testing

- Prepared maps with 2022 program outcomes

Staff & Admin

- Transition to Microsoft Office 365
- Office supply order
- Prepared for sub-district meetings
- Vision and mission exercise
- New photocopier and laptop

Advertising

- Supported business card development

External funding

- ALUS
    - Calculated 2023-2024 AWWD budget annual payment amounts
    - PAC meeting prep – program parameters, notification, prepared and sent out meeting package, calculate available funding, prepare project presentation forms
    - PAC meeting follow-up – minutes, entered participant, property, and project

data in database to generate ALUS Schedule A for participant agreements
    - Entered tree/shelterbelt projects in 2023 funding allocation spreadsheet and agreements
- GROW
    - PAC meeting prep – program parameters, notification, prepared and sent out meeting package, calculate available funding, prepare project presentation forms
    - PAC meeting follow-up – minutes, entered participant, property, and project data in database to generate ALUS Schedule A for participant agreements
    - Prepared and submitted 2022 Trust project modification request
    - Worked with Vickie to calculate Trust transfer amounts
    - Calculated 2023-2024 AWWD budget annual payment amounts
    - Responded to Manitoba Association of Watersheds (MAW) communications survey and submitted potential landowner names for profiles
    - Processed establishment payments and updated records
    - Prepared and sent staff project status reports
    - Reviewed Shallow Wetland Incentive Program (SWIP) maps with landowners and contacting landowner to sign agreements
    - Prepared project metrics by watersheds
- OTHERS
    - Identified projects, prepared invoice and paperwork for DUC SWIP 2022 funding

## Inglis Managers' Report – Feb 21st, 2023

Past meetings/presentations

Jan 18th – Shellmouth Dam Liasson
Jan 26th – Sub-District Meeting (Lake of the Prairies, Shell River)
Feb 14th – Consultation Meeting
Feb 16th – Shellmouth Dam Liasson (In person)

Survey / GIS Activity

- Culvert Survey – RM Yellowhead (Adjacent landowner complaint)

Maintenance/Supplies

- Snow removal (Steps, Walkway, Parking Lot)
- Building Cleaning (Mop, vacuum, garbage, toilets, etc)
- E-mail updates (password reset, device linking)
- New printer installation
- Truck oil change
- Dodge truck still having issues
- Picked up signage for rink board advertisements

External funding

- Submitted new legals for SWIP maps
- Review SWIP maps/Draft up SWIP Docs and sign
- Completed DO Testing for Month of January

- Working on updating DO data for website
- Discussed possible water retention project with landowner
- Contacted approved GROW projects (Last year to complete)
- Capped out our Cover crop acres for the 2022 season
- Updating and editing new PWCP applications
- Need to sort out inputs for the 3rd year of Carthy plots
- Update Oak River on PAC presentations (Unable to attend)

Programming

- Weekly Staff Meetings
- Roblin school is available for presentation (IWMP)
- Webinar for Soil Food Web (Elaine Ingham, Adam Cobb's, Anne Laforte)
- Deposit cash and cheques, send Vickie copy of Deposit book
- Tracked down 2018 and 2019 LPCD Financial Statements for Vickie

**Miniota Manager's Report – February 21, 2023**

**Board Meeting Summary/Miniota Area Report Jan 17-Feb17,2023:**

TREES SHELTERBELTS:

- Approx 15,000 trees ordered (52 acres-31 new shelterbelts-12 replant sites)
- 30 Trees only orders
- Need to line up refrigerated storage
- Lots of discussion on work plans and rules around tree mortality rate and funding

GROW ALUS:

- PAC meeting held in Kenton
- New SWIP potentials update from Rute:

| Status | PAC Approved Need agreement signed | Ready for PAC review | Maps sent without response | Maps ready for landowner review | Potential Allocation from budget |
|---|---|---|---|---|---|
| Total 10-yr Payout | $133,610 | $101,110.50 | $126,800 | $227,576 | $542,273 |
| Acres | 190.55 | 140.8 | 117.62 | 320.73 | 703.54 |
| Landowners | Anderson | Dennis Pederson | Bret Daniel Koss | Arthur Graham | |
| | Bridgeman | Tanya Slimmon | Carl Cahlborn | Glen Bateaux | |
| | Deneka | EdHodgins | Ken Daniels | John Bertram | |
| | Hainsworth | Len Derkach | Hanna & Slade Doyle | Darius Bomback | |
| | Herechuck | Sheldon Ziprick | Connie Fouillard | Scharnagl | |
| | Rowan | | Eill Galloway | Don Yanick | |
| | | | Krisy & Tyler Gilchrist | Morley Brown | |
| | | | Dick Haas | Russel Theisen | |
| | | | James Hewson | Brian Inglis | |
| | | | Mark Hodges | Mark Zimmer | |
| | | | Murray Lockhart | Richard Suidak | |
| | | | Larry Logan | Greg Stebeletski | |
| | | | Randy Radford | Justin Miller | |
| | | | Roger & Karla Richard | Brian English | |
| | | | EJ Schepper | Harvey Wood | |
| | | | Doug Turnbull | Rene Heijmans | |
| | | | | Tim Haun | |

- Attempting to find more interested participants

    - Continuing to get completed agreements filed, one ended up withdrawing approved qtrs.
    - Ground truth plan for spring includes drone, fixed wing and actual ground when in areas
- Seeking Growing Roots and Grazing Forward participants

SMALL DAMS/ AG ACTION:

- Potential dam for Harry Andrew in Arrow River Subdistrict being analyzed
- Gates received for Alexander, Bell and Chapman dams to install

PWCP:

- MAW has finally sent cheques to our first round of applicants with signed agreements
  We have 50 more approved and waiting to get Landowner Agreements prepared by MAW, a few stragglers waiting for documents and a high number waiting for us to accept next years intake.
- Attended several webinars of updates and potential budget reallocation from other districts is pending but will likely be late March/ April
- We are hoping it will be a smoother road next year
- We will be setting more local funding caps to spread the funds to more producers
- SEED DRILL:
- Seed drill #1 at Sprenger Repair Shop has been completed and ready to pickup and drop 2nd drill for quote
- Four applications have been received for Spring use, applications sent to several more

GIS/SURVEYING:

- Rute and Daniel completed Yellowhead survey on culvert near Glossop
- ESRI software subscription paid for charity licenses
- 2 older aerial photos of the Birtle WDG have been ordered for municipality to use for site tracking purposes

COMMUNITY and MISC:

- Riparian Forest kiosk construction ready for installation)
- Meeting with Leanne Tibbatts to prepare for Strategic Plan session Feb 21st
- Discussions re promotion ideas to reach areas where lower program uptake
- Subdistrict meetings were held
- Planter and Mulchers are in que for maintenance at Scottys Welding
- Attempting to track down who purchased the old uarcd.com domain who has an old archived webpage on the internet that we have no control over (has led to some producer confusion)

## GM Report Feb 21st

Past meetings/presentations

- Feb 1 Assiniboine River Sub-District Meeting (Miniota)
- Feb 2 Arrow & Oak river Sub-District Meeting (Hamiota)
- Feb 7 Birdtail & Silver Creek Sub-district meeting (Rossburn)
- Feb 8th MFGA hosted zoom with Stuart Chutter (AFSC) re soil carbon
- Feb 9 ULSR Sub-District Meeting (Erickson)
- Feb 13 Meeting with Greg Leask - re internet advertising
- Feb 6, 13, 21 Grazing webinars - present programing (zoom)

Communications

Upcoming meetings/presentations

- Feb 27 Aquanty forecast tool tutorial
- Feb 28 Climate Change Workshop (Brandon)
- March 2 Chris Rauper – eco tea presentations Minnedosa
- March 3 Continuum Carbon workshop in Russell
- March 3 Soil health workshop Portage la Prairie

Programming General

- Started advertisement for all programing in general
- Targeted advertising for Growing Roots program

Survey / GIS Activity

- Feb 10th Rute and Daniel collected pipe elevations for Yellowhead

Dams

- Several sites identified and in various stages of analysis. No funding announcements yet

Crossings & erosion control

Ellice Archie seeking input on hydrological analysis for a coupe DFA claims. Aquanty may be able to assist

Seed Drill

- 3 applicants for spring 2023

LWBF FN Engagement

- Meeting set for March 24, Harrison Park, Clan-William Erickson Yellowhead Rolling River and Keewee

*Require resolution to support Equipment committee recommendation to increase seeder rate to $20/ac, 20ac minimum, rate decreases to $10/after 20 acers.

*Require resolution to support $ 1750 + freight for native pollinator seed packages (living labs and AWWD promotional items)
*Require resolution to support $1800 for seed purchases (low land salinity mix and legume blends from pickseed

*Require resolution to support $1000 purchase of new projector for multimedia presentations.