

**ASSINIBOINE WEST WATERSHED DISTRICT  
BOARD MEETING  
Tuesday, June 20, 2023, at 10:00 a.m.  
In person and TEAMS**

<b>PRESENT:</b>	
Darcy Oliver - Arrow River	Ryan Canart – General Manager
Jack Lenderbeck – Lake of the Prairies	Vickie Laite – Administrator
Johnny Michasiw – Oak River	Adam Kerkowich – Regional Manager
Mervin Starzyk – Arrow River	Madeline Dressler – Provincial Planner - TEAMS
Charles Bertram – Assiniboine River	
Dennis Pedersen – Lower Little SK River	Regrets:
Don Huisman – Upper Little SK River	Rusty Still – Birdtail Creek
Glenda Chescu – Shell River	Matt Terleski – Silver Creek
Mike Shenderevich – Provincial Appointee	Jeff Howard – Regional Manager

Chairperson Darcy Oliver called the meeting to order at 10:04 am

**1. Approval of Agenda**

**Starzyk – Michasiw**

Resolution#2023-06-01

Motion to adopt the agenda as circulated.

CARRIED

**2. Adoption of Minutes**

**Pedersen – Huisman**

Resolution #2023-06-02

Motion to adopt the minutes from the May 16, 2023 regular meeting, as presented.

CARRIED

**3. Approval of Financial Statements**

**Bertram – Huisman**

Resolution #2023-06-03

Motion to approve the Financial Report from May 13 to June 15, 2023;

That revenue and transfers in the amount of \$70,946.19 and expenses in the amount of \$220,649.27 including cheques numbering 2258 to 2286, direct deposits numbering DD2822 to DD2851, on-line payments, pre-authorized debits, VISA purchases and transfers are approved for payment.

CARRIED

**Starzyk – Chescu**

Resolution #2023-06-04

Motion to approve the May 2023 Bank Statement and the May 2023 Bank Reconciliation as presented.

CARRIED

**a. Uncollectables**

**Bertram – Michasiw**

Resolution #2023-06-05

Motion to write off the following outstanding invoices as uncollectable amounts:

<b>Invoice #</b>	<b>Amount</b>
366	\$426.94
456	\$16.00
462	\$28.00
476	\$50.00
479	\$50.00
486	\$56.00
697	\$55.00
699	\$21.00
708	\$36.00
749	\$720.00
975	\$152.40
<b>TOTAL</b>	<b>\$1,611.34</b>

CARRIED

**b. Surplus Accounts**

**Lenderbeck – Chescu**

Resolution #2023-06-06

Motion to establish the Arrow Oak Surplus, Assiniboine Birdtail Surplus, Little Saskatchewan River Surplus, and Shell River Surplus Accounts as Board Surplus Accounts.

CARRIED

**c. Transfers**

**Shenderevich – Pedersen**

Resolution #2023-06-07

Motion to transfer \$4,000.00 from the General Operating Account to ALUS 2022 2023 Account for funding received from Lake Winnipeg Basin to assist with ALUS Programming.

CARRIED

**Michasiw – Starzyk**

Resolution #2023-06-08

Motion to transfer \$6,603.56 from the ALUS 2023 2024 Account to the General Operating Account for the portion of the Crimper purchase being funded through ALUS 2023 2024 Fiscal Year.

CARRIED

**4. MAW Report**

Mike reported that MAW had received 1,729 PWCP applications, totalling over \$15 million, as of March 31, 2023. MAW is moving to a new location to accommodate increase in staffing.

## **5. Chairman's Report**

Darcy reported that over the last month he has attended several Human Resource Meetings and a PAC Meeting.

## **6. Provincial Report**

Madeline reported that Kelly-Anne Richmond is the new Manager of Watershed Planning & Programs. Reminder that audits are due by June 30<sup>th</sup>; and the tendering process. Madeline suggested that a policy be implemented for our process for hiring contractors.

## **7. Regional Reports**

Attached

## **8. GM Report**

Attached

### **Lenderbeck – Chescu**

Resolution #2023-06-09

Motion to accept the reports as presented.

CARRIED

## **9. Board Member Issues/Opportunities**

### **a. PAC Presentations**

#### **Pedersen – Shenderevich**

Resolution #2023-06-10

Motion to approve the GROW Landowner Proposals totalling \$217,729.96 (\$80,323 SWIP), and the ALUS Landowner Proposals for Grazing Forward and Growing Roots totalling \$170,100.00 recommended by PAC at their June 7, 2023 Meeting.

CARRIED

### **b. Human Resource**

#### **Huisman – Lenderbeck**

Resolution #2023-06-11

Motion to enter into an agreement with an HR Firm for a set term for an amount up to \$5,000.00 plus applicable taxes.

CARRIED

### **c. Truck**

Discussed

### **d. Regen Ag Farming**

#### **Michasiw – Huisman**

Resolution #2023-06-12

Motion to authorize the attendance of any Board Member and Subdistrict Member, at the Regen Ag Farming seminar being held on July 11, 2023 at Clanwilliam Hall.

CARRIED

**e. MAW Conference Registration**

**Bertram – Starzyk**

Resolution #2023-06-13

Motion to authorize the registration of any Board Member, up to 18 Subdistrict Members, and all Staff at the MAW Conference being held in Brandon, MB from December 4 to 6, 2023.

CARRIED

**f. Board Member Recognition**

**Michasiw – Pedersen**

Resolution #2023-06-14

Motion to provide a gift of appreciation, in the form of an engraved beer stein and a gift card equivalent to \$20 for every year of service to retiring board members.

CARRIED

**g. 2023 Manitoba Association of Watersheds Tour**

**Starzyk – Huisman**

Resolution #2023-06-15

Motion to authorize any Board Members to attend the 2023 Manitoba Association of Watersheds Tour being held in Dauphin, MB on August 9 & 10, 2023.

CARRIED

**Bertram – Shederevich**

Resolution #2023-06-16

Motion to enter into a one year contract with Rosie Ponce for cleaning at the Inglis Office at her monthly rate of \$450.00 per month, commencing September 1, 2023.

CARRIED

**10. In Camera**

**Starzyk – Bertram**

Resolution #2023-06-17

Motion to go in camera at 12:55 pm.

CARRIED

The Board discussed the damage from hail at the Oak River Office, a claim has been made and an adjuster will be viewing the property.

**Huisman – Michasiw**

Resolution #2023-06-18

Motion to exit the in camera session at 1:40 and resume regular meeting.

CARRIED

Discussion:  
Staffing

**Starzyk – Michasiw**

Resolution #2023-06-19

Motion to provide an Offer of Employment to Stephanie Colli for the position of East Regional Manager.

CARRIED

**Huisman – Michasiw**

Resolution #2023-06-20

Motion to authorize the Inglis Regional Manager to pursue an insurance claim for the roof on the south side of the Office Building in Inglis;

And to authorize the Inglis Regional Manager to have the repairs completed by Tim Martain for the quoted amount of \$13,520.00, plus applicable taxes.

CARRIED

**11. Unfinished Business**

**a. DUCS – Proven**

**Huisman – Michasiw**

Resolution #2023-06-21

Motion to rescind motion #2023-04-09 from the April 18, 2023 Board Meeting.

CARRIED

**Lenderbeck – Huisman**

Resolution #2023-06-22

Motion to provide up to \$500 annually for a term of 30 years, to pay for a local landowner to operate the screw gate at Proven Lake.

CARRIED

**12. Correspondence**

**a. MHHC – 4 Intent to File Caveat – Noted & Filed**

**b. Ag In The Classroom**

**Pedersen – Shenderevich**

Resolution #2023-06-23

Motion to provide a \$250.00 donation to Agriculture in the Classroom to assist with their programming.

CARRIED

**c. Subdivision**

NE33-17-24-W, RM of Yellowhead (Myhill) – No comment

NW23-12-21-W, Municipality of Riverdale (Prairie Ground Solutions Inc.) – No Comment

SE05-17-18-W, Municipality of Clanwilliam-Erickson (Kreshewski) – No Comment

SW18-16-22-W, RM of Yellowhead (McDonald) – No Comment

**13. Adjournment**

**Starzyk – Michasiw**

Resolution #2023-06-24

Motion to adjourn the meeting to meet again on Tuesday, July 18<sup>th</sup>, 2023, at 10:00 am, or at the call of the Chair.

CARRIED

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CHAIRPERSON

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ADMINISTRATOR