

**ASSINIBOINE WEST WATERSHED DISTRICT
BOARD MEETING
TUESDAY, MARCH 19, 2024, at 10:00 a.m.
In person and ZOOM**

PRESENT:	
Darcy Oliver - Arrow River	Ryan Canart – General Manager
Jack Lenderbeck – Lake of the Prairies	Vickie Laite – Administrator
Johnny Michasiw – Oak River	
Mervin Starzyk – Arrow River	
Charles Bertram – Assiniboine River	
Dennis Pedersen – Lower Little SK River	
Don Huisman – Upper Little SK River	
Glenda Chescu – Shell River	Regrets:
Ted Chastko – Birdtail Creek	Matt Terleski – Silver Creek
Mike Shenderevich – Provincial Appointee	Bobby Bennett – Provincial Planner

Chairperson Darcy Oliver called the meeting to order at 10:00 am

1. Approval of Agenda

Pedersen – Michasiw

Resolution#2024-03-01

Resolved that the Board approve the agenda as circulated.

CARRIED

2. Board Elections – General Manager Ryan Canart conducted the elections
Called for nominations of Board Chair.

Pedersen – Shenderevich

Resolution#2024-03-02

Resolution to nominate Darcy Oliver as Board Chair.

CARRIED

Bertram – Chescu

Resolution#2024-03-03

Resolved that nominations cease.

CARRIED

Darcy Oliver declared Board Chairman by acclamation.

Called for nominations of Board Vice-Chair.

Bertram – Starzyk

Resolution#2024-03-04

Resolution to nominate Don Huisman as Board Vice-Chair.

CARRIED

Pedersen – Michasiw

Resolution#2024-03-05

Resolved that nominations cease.

CARRIED

Don Huisman declared Board Vice-Chairman by acclamation.

Finance, Policy, Equipment, Human Resources Committees and MAW Board Appointment.

Lenderbeck – Michasiw

Resolution#2024-03-06

Resolved that Committees will be as follows:

Finance: Glenda Chescu, Mervin Starzyk, and Ted Chastko

Policy: Don Huisman, Johnny Michasiw, and Charles Bertram

Equipment: Dennis Pedersen, Mervin Starzyk, and Mike Shenderevich

Human Resources: Matt Terleski, Jack Lenderbeck, Dennis Pedersen, and Mike Shenderevich

Manitoba Association of Watersheds Board: Mike Shenderevich

CARRIED

3. Adoption of Minutes

Starzyk – Chescu

Resolution#2024-03-07

Resolved that the Board approve the minutes from the February 20, 2024 regular meeting, as presented.

CARRIED

4. Approval of Financial Statements

a. Financial Reports

Huisman – Lenderbeck

Resolution#2024-03-08

Resolved that the Board approve the Financial Report from February 14 to March 12, 2024; That revenue, interest, and transfers in the amount of \$476,849.47 and expenses in the amount of \$114,803.89 including cheques numbering 2863 to 2890, direct deposits numbering DD3041 to DD3060 and VP42, on-line payments, pre-authorized debits, VISA purchases and transfers are approved for payment.

CARRIED

Shenderevich – Chescu

Resolution#2024-03-09

Resolved that the Board approve the February 2024 Bank Statement & February 2024 Bank Reconciliation, as presented.

CARRIED

b. Transfers

Pedersen – Lenderbeck

Resolution#2024-03-10

Resolved that the Board transfer \$360,981.50 from the General Operating Bank Account to the ALUS 2023-24 ALUS Bank Account, for the final funds received for the ALUS 2023-24.

CARRIED

Starzyk – Huisman

Resolution#2024-03-11

Resolved that the Board transfer \$107,761.16 from the ALUS 2023-24 Bank Account to the General Operating Bank Account for ALUS 2023-24 Establishment payments; And That the Board transfer \$194,240.16 from the ALUS 2023-24 Bank Account to the General Operating Bank Account for ALUS program delivery costs.

CARRIED

Bertram – Chescu

Resolution # 2024-03-12

Resolved that the Board transfer excess levies collected in the 2023/24 Fiscal Year, from the General Operating Bank Account to the Surplus Bank Accounts, as determined by the Board at the January 2023 meeting.

CARRIED

c. Uncollectable Receivables

Huisman – Michasiw

Resolution #2024-03-13

Resolved that the Board write off the following outstanding invoices as uncollectable amounts:

Invoice #	Amount
629	\$478.00
661	\$130.00
814	\$90.00
818	\$60.00
820	\$97.50
825	\$37.50
829	\$300.00
854	\$217.00
855	\$22.50
864	\$102.00
892	\$934.50
940	\$22.50
974	\$304.80
1097	0.03
1118	\$125.00
TOTAL	\$2,921.33

CARRIED

Lenderbeck – Pedersen

Resolution#2024-03-14

Resolved that the Board void the following invoices as account corrections:

Invoice #	Amount
1139	\$1,992.00
1143	\$3,015.00
1145	\$3,000.00
1149	\$375.00
1150	\$1,080.00
1156	\$5,655.00
1161	\$1,590.00
1162	\$915.00
1163	\$1,080.00
1164	\$3,315.00
1167	\$1,488.00
1184	\$1,350.00
1359	\$100.00
1376	\$100.00
1382	\$50.00
1384	\$50.00
1387	\$50.00
TOTAL	\$25,205.00

CARRIED

5. MAW Report – Mike Shenderevich
6. Chairman’s Report – Darcy Oliver
7. Provincial Report – Supplied by Bobby Bennett
8. Regional Reports
Inglis – Supplied by Adam Kerkowich
Oak River – Supplied by Lance Routledge

9. GM Report – Ryan Canart

Michasiw – Chastko

Resolution#2024-03-15

Resolved that the Board accept the reports as presented.

CARRIED

10. Unfinished Business
 - a. Clear Lake Stakeholders Report – Don Huisman

b. Employee Bank & Vacation

Michasiw – Lenderbeck

Resolution#2024-03-16

Resolved that the Board acknowledge and approve staff remaining overtime and vacation time, and allow staff to carry forward any unused time into the 2024-25 Fiscal Year:

Employee	Vacation	Bank Time
EMP001	0	0
EMP004	0	0
EMP007	0	0
EMP008	0	0
EMP009	0	0
EMP012	0	0
EMP013	0	0
EMP014	0	0
EMP015	0	6.25 hours
EMP016	0	0

CARRIED

Huisman – Starzyk

Resolution #2024-03-17

Resolved that the Board pay out EMP013's overtime in the amount of 7.25 hours.

CARRIED

11. Board Member Issues/Opportunities

a. PAC Resolution

Pedersen – Lenderbeck

Resolution#2024-03-18

Resolved that the Board approve the landowner projects, totalling \$175,316.31, as approved by the PAC on March 8, 2024.

CARRIED

b. Truck Quote

Bertram – Chescu

Resolution#2024-03-19

Resolved that the Board purchase a 2023 F-150 from Roblin Ford, as per quote.

CARRIED

c. Policy Committee Update

Send out to Board for review

d. Capacity Building Fund Discussion

Discussion

e. PAC Committee – New Members

Bertram – Starzyk

Resolution #2024-03-20

Resolved that the Board appoint Slade Doyle and Marvin Harris to the PAC Committee.
CARRIED

Bertram – Michasiw

Resolution #2024-03-21

Resolved that the Board approve the amendment to Policy 2.19, effective April 1, 2024.
CARRIED

f. Prairie Terrain Mapping GIS Contract

Starzyk – Lenderbeck

Resolution #2024-03-22

Resolved that the Board enter into a contract with Prairie Terrain Mapping to provide GIS culvert mapping, as per quote provided.

CARRIED

Huisman – Chescu

Resolution #2024-03-23

Resolved that the Board purchase LEICA surveying equipment, as per quote provided.
CARRIED

12. In Camera

None

13. Correspondence

a. Manitoba Real Estate Services Branch – Occupancy Permit

14. Adjournment

Mervin Starzyk adjourned the meeting to meet again on Tuesday, April 16th, 2024, at 10:00 am, or at the call of the Chair.

CARRIED

CHAIRPERSON

ADMINISTRATOR