ASSINIBOINE WEST WATERSHED DISTRICT
BOARD MEETING
FRIDAY, MARCH 27, 2026, at 10:00 a.m.
In person and ZOOM

PRESENT:	
Darcy Oliver - Arrow River	**Ryan Canart – General Manager**
Arron Nerbas – Lake of the Prairies	**Vickie Laite – Administrator**
Johnny Michasiw – Oak River	**Madeline Dessler – Sr Provincial Planner**
Mervin Starzyk – Arrow River	**Rusty Still – Birdail Creek**
Charles Bertram – Assiniboine River	**Robert Alexander – Oak River**
Nelson Gourlay – Lower Little SK River	**Barry Wishart – Assiniboine River**
Matt Terleski – Silver Creek	**Wayne Buick – Shell River (Zoom)**
Kathy Bennett – Shell River	**Michael Friessen – Lake of the Prairies**
Ted Chastko – Birdtail Creek	**Ed MacKay – Lower Little SK River**
Jeremy Andreychuk–Upper Little SK River	**Kailey Ewanyshyn – Upper LSR (Zoom)**
Mike Shenderevich – Prov Appointee (Zoom)	**Joel Boucher – Silver Creek**
	Val Caldwell – Oak River (Zoom)
	Roger Wilson – Reeve Prairie View Municipality
	Trent Peel – Councillor Prairie View Municipality

Chairperson Darcy Oliver called the meeting to order at 10:01 am.

1. Approval of Agenda
Bertram – Terleski
Resolution #2026-03-08
Resolved that the Board approve the amended agenda.
CARRIED

2. In Camera
Andreychuk – Bennett
Resolution#2026-03-09
Resolved that the Board go in camera at 10:07 am.
CARRIED

Terleski – Gourlay
Resolution#2026-03-10
Resolved that the Board exit the in camera session at 10:55 am and resume regular meeting.
CARRIED

Discussion: Staff

3. Board resolution to allow Watershed Planning & Programs to facilitate the election process
Bertram – Bennett
Resolution #2026-03-11
WHEREAS, the Assiniboine West Watershed District (AWWD) board must meet and elect its chair and vice-chair as soon as is practicable after each subcommittee in the district has elected its chair.
AND WHEREAS, the Board recognizes the need for a clear and consistent process governing the conduct of board elections;

AND WHEREAS, Watershed Planning and Programs (WPP), under Manitoba Environment and Climate Change, may be requested to facilitate these elections to support neutrality, fairness, and adherence to procedure;

THEREFORE BE IT RESOLVED THAT the following procedures shall govern all Board elections:

1. Code of Conduct

All AWWD Board members are expected to conduct themselves with integrity and respect throughout the board election process.

2. Eligibility to Vote
   1. Only elected subdistrict chairs, the provincial appointee may vote.
   2. Each eligible Board member shall have one vote.
   3. Proxy voting is not permitted. Board members must be in attendance, in-person or virtually, to vote.
3. Eligibility to Stand for Election
   1. Any current Board member may be nominated for the Chair or Vice-chair position.
   2. A nominee must clearly indicate whether they are willing to let their name stand before voting begins.
   3. A member may be nominated for both Chair and Vice-chair positions but must be elected to only one role.
4. Nominations Procedure
   1. The Facilitator shall formally open the floor to nominations.
   2. Each nomination must be:
      - Made by an eligible Board member;
      - Accepted verbally by the nominee;
      - Seconded by another eligible Board member.
   3. The Facilitator shall call three times for additional nominations.
   4. A motion to close nominations must be moved and seconded.
   5. Only nominees have the opportunity to speak after nomination, and before the election. Time for speech is limited to two minutes.
5. Voting Procedure
   1. Elections shall be conducted by secret ballot.
   2. The Facilitator shall distribute ballots, collect ballots, and record the vote count.
   3. Voting Board members attending virtually shall send their vote via text to the Facilitator. Virtual members are limited to two minutes to send their vote once the voting starts.
   4. Ballots shall be counted by the Facilitator.
   5. The candidate receiving the majority of votes cast shall be declared elected.
   6. In the event of a tie, the Board must resolve the tie by using the following methods in sequential order until the chair or vice-chair is elected:
      1. Hold up to two additional rounds of voting by the members of the board.
      2. Hold a vote by the vice-chairs of each subcommittee.
      3. Determine by lot between the candidates.
6. Acclamation

If only one candidate is nominated for a position, that individual shall be acclaimed to the position without the need for a vote.

7. Recording and Declaration of Results
   1. The Facilitator shall announce the results and record them in the official meeting minutes.

2. Elected individuals shall assume their roles immediately after the elections are completed, and the meeting returns to regular business.

8. Destruction of Ballots

1. Following confirmation of results, a motion to destroy ballots shall be moved, seconded, and passed before ballots are disposed of.

2. The Facilitator is responsible for the destruction of the ballots.

9. Role of Facilitator

The Facilitator shall oversee:

- Nomination procedures;
- Ballot distribution and counting;
- Vote tallying;
- Declaration of results;
- Motions regarding nominations and ballot destruction.

The Facilitator shall remain neutral and shall not vote.

CARRIED

4. Board Elections

Charles Bertram nominated Jeremy Andreychuk as Board Chairman. Jeremy Andreychuk declined.

<u>Bertram – Michasiw</u>
Resolution #2026-03-12
Resolution to nominate Darcy Oliver as Board Chairman.

CARRIED

<u>Andreychuk – Michasiw</u>
Resolution #2026-03-13
Resolved that nominations cease.

CARRIED

Darcy Oliver declared Board Chairman by acclamation.

<u>Bertram – Michasiw</u>
Resolution #2026-03-14
Resolution to nominate Jeremy Andreychuk as Board Vice-Chairman.

CARRIED

<u>Bennett – Bertram</u>
Resolution #2026-03-15
Resolved that nominations cease.

CARRIED

Jeremy Andreychuk declared Board Vice-Chairman by acclamation.

5. Adoption of Minutes
<u>Michasiw – Chastko</u>
Resolution #2026-03-16

Resolved that the Board approve the minutes from the January 20, 2026 regular meeting and the March 23, 2026 special meeting, as presented.

CARRIED

6. Approval of Financial Statements

a. Financial Reports

Starzyk – Shenderevich

Resolution #2026-03-17

Resolved that the Board approve the Financial Report from January 13 to March 20, 2026; That revenue, interest, and transfers in the amount of $612,965.88, and expenses in the amount of $394,704.96, including cheques numbering 4669 to 4738, direct deposits numbering DD3602 to DD3641 and VP164 to VP170, on-line payments, pre-authorized debits, and VISA purchases are approved for payment.

CARRIED

Bertram – Shenderevich

Resolution #2026-03-18

Resolved that the Board approve the January and February Bank Statements, & the January and February Bank Reconciliations, as presented.

CARRIED

b. Transfers

Starzyk – Andreychuk

Resolution #2026-03-19

Resolved that the Board authorize the transfer of $385,796.80 from the General Operating bank account to the GROW Operating bank account for the second payment from the GROW Trust 2024 intake.

CARRIED

Bertram – Andreychuk

Resolution #2026-03-20

Resolved that the Board authorize the transfer of $70,676.47 from the GROW Annual Payments bank account to the General Operating bank account, for the GROW and SWIP annual payments

AND that the Board authorize the transfer of $168,620.61 from the GROW Operating bank account to the General Operating bank account for GROW establishment payments.

CARRIED

Terleski – Starzyk

Resolution #2026-03-21

Resolved that the Board authorize the transfer of the following from the General Operating Bank Account to:

Shell River Surplus bank account - $16,986.25,
Assiniboine Birdtail Surplus bank account - $30,743.01,
Arrow Oak Surplus bank account - $42,204.08,
LSR Surplus bank account - $28,208.46, and
Board Surplus bank account - $50,632.20.

CARRIED

7. Interim Budget
Terleski – Michasiw
Resolution #2026-03-22
Resolved that the Board approve the 2026/27 Interim Budget as circulated.
CARRIED

8. MAW Report – Mike Shenderevich

9. Chairman's Report – Darcy Oliver

10. Provincial Report – Madeline Dressler

11. GM Report – Ryan Canart
Terleski – Michasiw
Resolution #2026-03-23
Resolved that the Board accept the reports as presented.
CARRIED

12. In Camera
a. Staff
Starzyk – Andreychuk
Resolution#2026-03-24
Resolved that the Board go in camera at 12:40 pm.
CARRIED

Bertram – Andreychuk
Resolution#2026-03-25
Resolved that the Board exit the in camera session at 1:23 pm and resume regular meeting.
CARRIED

Discussion: Staff

Starzyk – Terleski
Resolution #2026-03-26
That the province distributed ballots and tally votes with Ed MacKay to be witness to the count.
CARRIED

Bertram – Michasiw
Resolution#2026-03-27
Resolved that the Board terminate employee EMP015, effective March 27, 2026.
CARRIED

Andreychuk – Michasiw
Resolution #2026-03-28
Resolved that the Province destroy the ballots cast.
CARRIED

Shenderevich – Andreychuk
Resolution #2026-03-29

Resolved that the Board approve the hiring of Rachelle Lugar, Kesstyn Lambert, and Samantha Rairie, as per the offer of employment.

CARRIED

Starzyk – Chastko
Resolution #2026-03-30
Resolved that the Board approve the hiring of Jaxon Lelond, Brooklyn Zemliak, and Sarah Lonsdale as summer students, as per the offer of employment.

CARRIED

Andreychuk – Bertram
Resolution #2026-03-31
Resolved that the Board approve the hiring of Doug Bergestrom, as per the offer of employment.

CARRIED

11. Unfinished Business
a. Standing Committee Appointments
Terleski – Bertram
Resolution #2026-03-32
Resolved that Committees will be as follows:
Finance: Merv Starzyk, Ted Chastko, Monica Pethick & Janet Sandstrom
Policy: Charles Bertrum, Johnny Michasiw, Terry Johnson, Kailey Ewanyshyn, and Wendy Bulloch as consultant
Equipment: Merv Starzyk, Dennis Pedersen, Mike Shenderevich & Jeremy Andreychuk
Human Resources: Kathy Bennett, Dennis Pedersen, Ed MacKay, Val Caldwell, and Debra Kain as consultant

CARRIED

b. Special Meeting
The Board reviewed a letter to the RM of Oakview in response to their letter dated March 11, 2026.

12. Board Member Issues/Opportunities
a. Levies
Terleski – Starzyk
Resolution #2026-03-34
Resolved that the Board approve the 2026/27 Municipal Levy as presented.

CARRIED

11. Correspondence
   a. RM of Riding Mountain West – Financials

12. Adjournment
Starzyk – Andreychuk
Resolution#2026-03-35
Resolved that the Board adjourn the meeting to meet again on Friday, April 24, 2026, at 10:00 am, or at the call of the Chair.

CARRIED

CHAIRPERSON ADMINISTRATOR